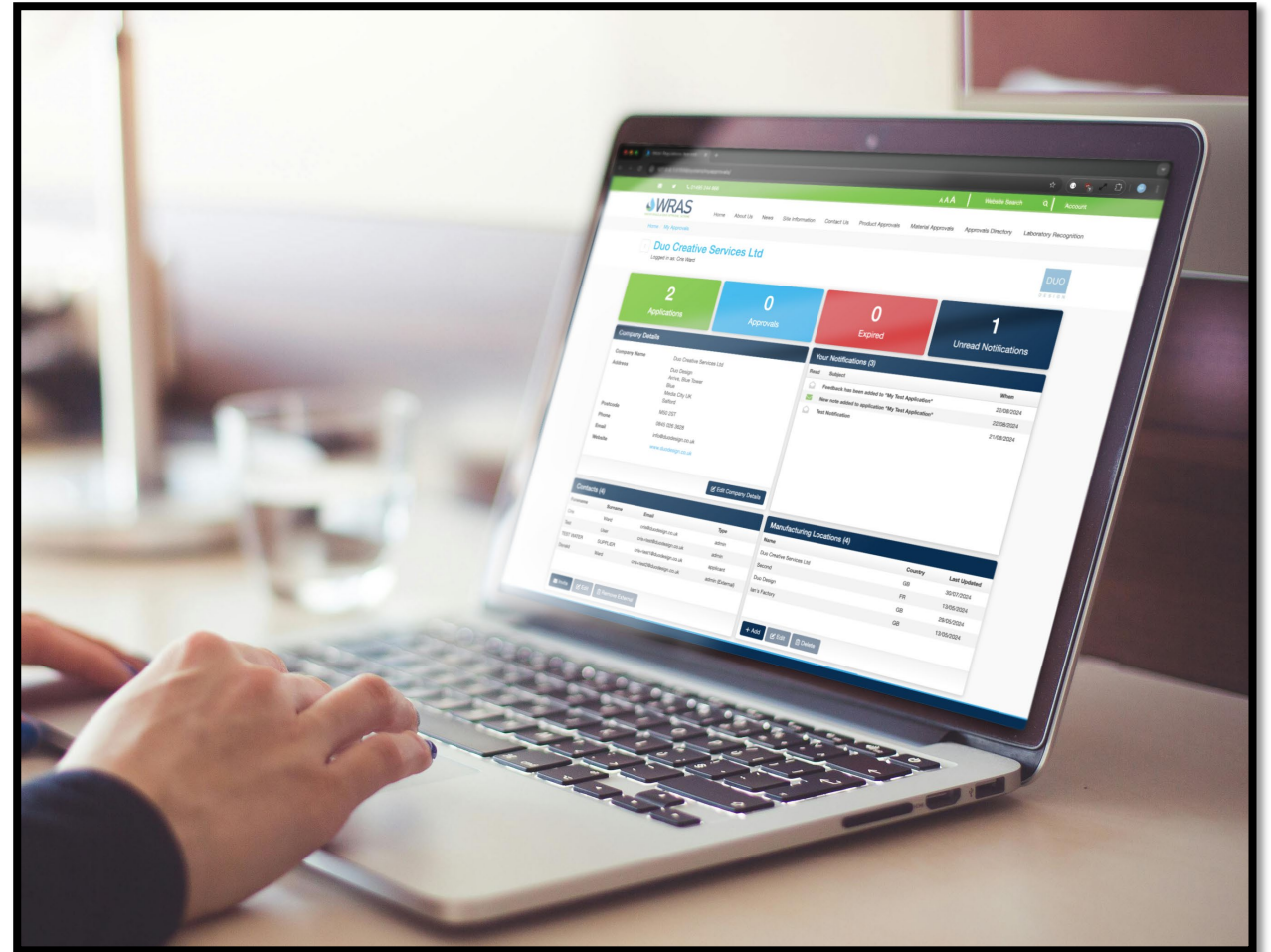


Online Portal & Submitting an Application

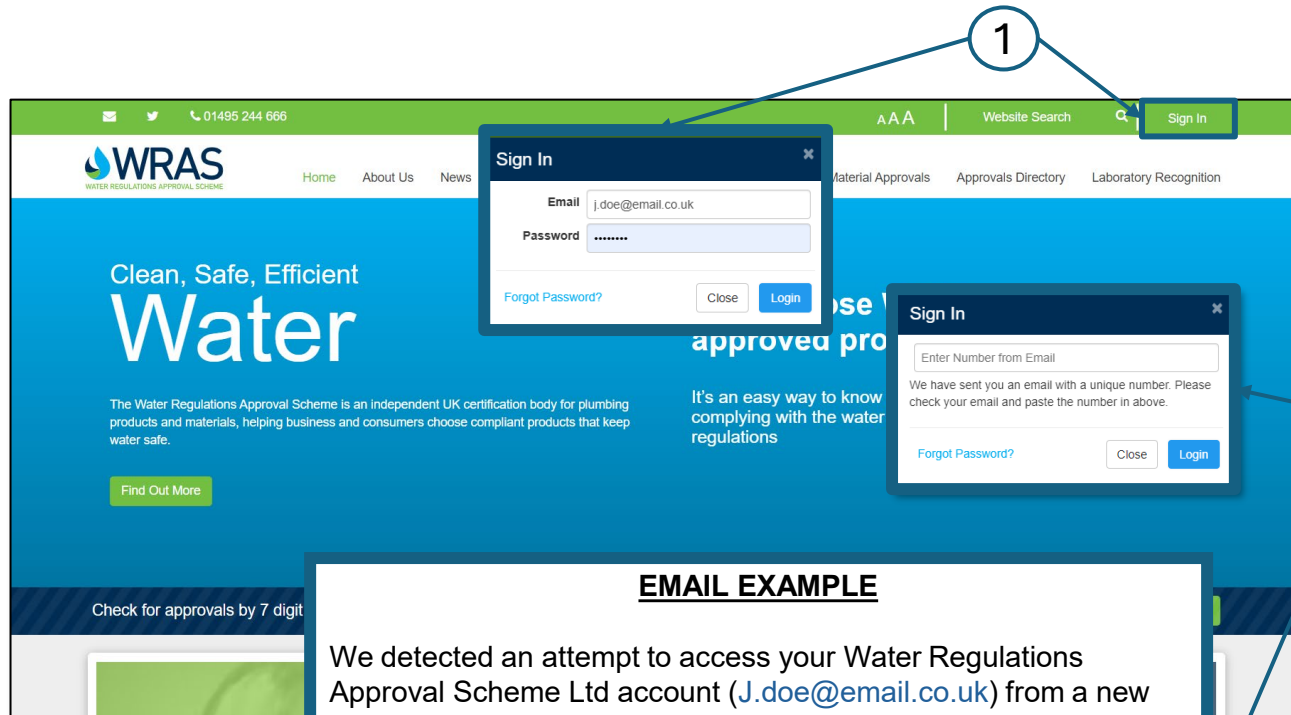


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The Online Portal – Accessing Your Dashboard



1. **Log In** – Click 'Sign In' at the top of the page and enter your credentials.
2. **Two-Factor Authentication** – If logging in for the first time or from a new location, enter the code sent to your registered email.
3. **Access Your Account** – Click the 'Account' button at the top of the page.
4. **Open Approvals Area** – In the drop-down menu, select Approvals Area to access your Approvals Dashboard.

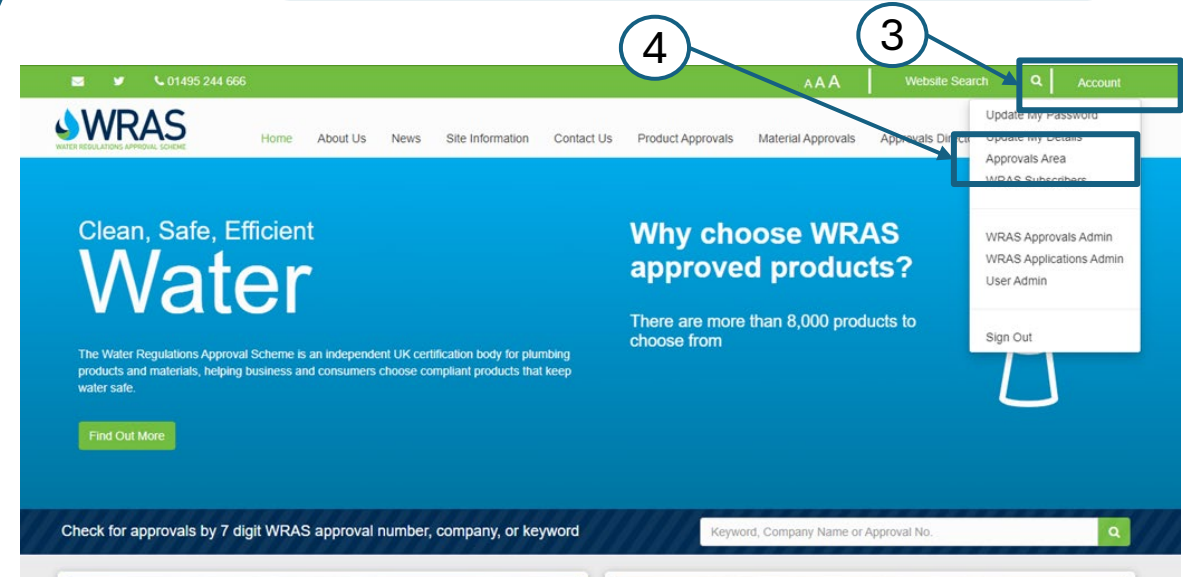
EMAIL EXAMPLE

We detected an attempt to access your Water Regulations Approval Scheme Ltd account (J.doe@email.co.uk) from a new location,

If this was you, please provide the below number as part of the login:

8573976

If this was not you, you should update your password on the Water Regulations Approval Scheme Ltd website.



Approvals Dashboard

WRAS WATER REGULATIONS APPROVAL SCHEME

Home About Us News Site Information Contact Us Product Approvals Material Approvals Approvals Directory Laboratory Recognition

Home / My Approvals

Genn Tapps Ltd.

Logged in as: Matthew Molloy - admin

1 13 Applications

2 3 Approvals

3 1 Expired

4 1 Unread Notifications

5 Company Details

Company Name: Genn Tapps Ltd.
Address: 123 Mainn Road
Postcode: W22 4BB
Phone:
Email: j-doe@gtapp.com
Website: www.g-tapp.com

6 Your Notifications (3)

Read	Subject	When
	New note added to application Test App 2025	20/01/2025
	Feedback has been added to Test App 2025	15/01/2025
	New note added to application Test App 2025	20/12/2024

7 Contacts (6)

Forename	Surname	Email	Type
John	Doe	Jdoe@Email.co.uk	admin
John	Doe	Jdoe@Email.co.uk	admin
Jane	Doe	Jdoe@Email.co.uk	applicant
John	Doe	Jdoe@Email.co.uk	all applications
John	Doe	Jdoe@Email.co.uk	admin
John	Doe	Jdoe@Email.co.uk	admin

8 Manufacturing Locations (4)

Name	Country	Last Updated	Used
Genn Tapps Ltd.	GB	09/09/2024	3
Genn Tapps Ltd.	CN	09/09/2024	0
Water Regulations Approval Scheme	GB	01/11/2024	3
Gen Tapps 123	GB	19/12/2024	0

Update Company Details Form

+ Add **Edit** **Delete**

Key

- 1. Applications** - View all application
- 2. Approvals** - Access all the live approvals and approval documentation
- 3. Expired** - View approvals that have expired in the previous six months
- 4. Unread Notifications** - Count of unread notifications
- 5. Company Details** - Details of company who will appear on the approval as approval holder.
- 6. Your Notifications** - All messages from the approval system, including application comments and notifications regarding expiring approvals.
- 7. Contacts** – all people who have access to the online portal for your company, Admins can edit this at any time.
- 8. Manufacturing Locations** – All the manufacturing location the company uses on their approvals, click +Add button to add a new manufacturer.

My Applications

The screenshot shows the 'My Applications' page for Genn Tapps Ltd. The page includes a navigation bar with links like Home, About Us, News, Site Information, Contact Us, Product Approvals, Material Approvals, Approvals Directory, and Laboratory Recognition. Below the navigation bar, the user is logged in as 'Jamie Lynch - admin'. The main content area features a table of applications with columns: Ref No, Applicant reference, Applicant, Last Updated, Status, Submission Date, and Recent Feedback. The table lists several applications, including '24SW0018I - Taizhou Pinguan Sanitary Ware Co., Ltd - 2010' and 'TAPP - 78881199'. The 'Recent Feedback' column shows icons and counts for each application. The page also includes buttons for 'Start New Application', 'View', 'Duplicate', 'Delete', and a 'Help' button. A 'Return to Dashboard' button is located at the bottom left.

1. Applications - The main heading for the page.

2. Start New Application - Button to start a new application.

3. View - Button to view the selected application.

4. Duplicate - Button to make a copy of the selected application.

5. Delete - Button to delete a 'Draft' version of a selected application. Once an application is submitted you will be unable to delete.

6. Applicant reference - The unique auto generated number to be used on all communication and documentation when discussing the application.

7. Ref No - The unique auto generated number to be used on all communication and documentation when discussing the application.

8. Applicant reference - Applicants internal identification which will be entered during application submission.

9. Recent Feedback - The green bell highlights messages in the application.

10. Status - The status of the application

- 'Draft'** - Application has not been submitted.
- 'Application Processing'** - WRAS is processing the application.
- 'Editing Application'** - Comments made on the submission, applicant to review and re-submit once updated
- 'Awaiting Sample & Test Report'** - Applicant to supply requested samples and submit the Test report from recognised laboratory.
- 'Awaiting Sample & Test Report'** - Samples have been received applicant still to submit the Test report from recognised laboratory.
- 'Test Report Review'** - WRAS is reviewing your Test report.
- 'Final Review'** - Your application has been submitted for Final review
- 'Approved'** - Application has been approved and linked to the approval.

- 1. Start New Application** - Start a new direct application.
- 2. View** - View the selected application.
- 3. Duplicate** - Make a copy of the selected application.
- 4. Delete** - Delete a **'Draft'** version of a selected application. Once an application is submitted you will be unable to delete.
- 5. Ref No** - The unique auto generated number to be used on all communication and documentation when discussing the application.
- 6. Applicant reference** - Applicants internal identification which will be entered during application submission.
- 7. Recent Feedback** - The green bell highlights messages in the application.
- 8. Status** - The status of the application
 - 'Draft'** - Application has not been submitted.
 - 'Application Processing'** - WRAS is processing the application.
 - 'Editing Application'** - Comments made on the submission, applicant to review and re-submit once updated
 - 'Awaiting Sample & Test Report'** - Applicant to supply requested samples and submit the Test report from recognised laboratory.
 - 'Awaiting Sample & Test Report'** - Samples have been received applicant still to submit the Test report from recognised laboratory.
 - 'Test Report Review'** - WRAS is reviewing your Test report.
 - 'Final Review'** - Your application has been submitted for Final review
 - 'Approved'** - Application has been approved and linked to the approval.
- 9. Filter Buttons** - Applicants can filter the between applicants and the status of applications
- 10. Help** - Link to the 'Application Help' the guide to completing the fields in the application.

New Application – Product Overview

The screenshot shows the 'Product Overview' section of a web application. At the top, there are navigation tabs: 'Product Overview' (active), 'Product Details', 'Manufacturing Locations', 'Documents', 'Schedule of Materials', and 'Complete Application'. To the right of these tabs are buttons for '< All Applications', 'Save', and 'Help'. Below the tabs, the 'Product Overview' section contains several form fields and questions, each with a numbered callout:

- 1** **Applicant reference**: A text input field containing 'Test Application - 01/2025'.
- 2** **Product Category**: A dropdown menu showing 'Taps, Shower Valves and Components'.
- 3** **Product Section**: A heading for the section below.
- 5** **What is the product type?**: A dropdown menu showing 'Combination Tap Assemblies'.
- 4** **Choose Section**: A dropdown menu showing '0450 Combination Tap Assemblies : Single hole tap with a single outlet and a fixed spout.' with a green checkmark icon.
- 6**: A green box below the 'Choose Section' dropdown containing the text 'The chosen section has a Level 1 Fee'.

Other form fields include:

- 'Is your product one of the following?': A dropdown menu showing 'Other'.
- 'Does it have a non-touch method of activation?': A dropdown menu showing 'No'.
- 'Number of installation holes required?': A dropdown menu showing 'Single-hole'.
- 'Is the spout outlet single (mixed hot and cold) or double (no mixing before discharge)?': A dropdown menu showing 'Single Outlet'.
- 'Is the spout outlet fixed or swivel?': A dropdown menu showing 'Fixed'.
- 'What is the type of diverter if present?': A dropdown menu showing 'No diverter'.

Each dropdown menu has a 'Reset' button to its right. There is also a 'Reset All' button at the bottom right of the section.

Complete the Following:

- 1. Applicant reference** - Enter your unique application identification number. This can be your customer reference number, job number, or work order.
- 2. Product Category** – Select the relevant category for your product. Currently, the only available category is **"Taps, Shower Valves, and Components."**
Further categories will be added over the next 2 to 3 years
- 3. Product Section** - The Directory section of the WRAS website your product will be included in. Complete this in one of two ways.
- 4. Choose Section** – Select the Section that represents your product from the list.
- 5. Product Section Selection Questions** - answer the questions, if you are unsure which section your product belongs to, complete the product selection questions to aide you in choosing the correct Product Section.
- 6. ?** – [Hyperlink to the online 'Help Guide'](#).

Product Details

Genn Tapps Ltd.

Logged in as: Jamie Lynch - admin

Application Status ~ WA000114

Creating Application Application Processing Awaiting Sample & Test Report Samples Received Test Report Review Application Approved

Product Overview **Product Details** Manufacturing Locations Documents Schedule of Materials Complete Application

← All Applications Save Help

1 2 3 4 5 6

Add Product Duplicate Product Remove Product Download Upload

View Options III

WRAS product ref.	1
Product Identification ?	
Drawing No ?	
Surface Finish / Colour ?	
Dimension ?	
Max Working Pressure (bar) ?	
Max Operating Temp (°C) ?	
Marking ?	
Marking location ?	
All metals in the water pathway are on the 4msi positive list ?	☐

Key

1. **Add Product** – Generates a new column to add the products to be listed on the approval.
2. **Duplicate Product** – Duplicate the product details of the adjacent product.
3. **Remove Product** – Delete any unwanted products added to the listing.
4. **Download** – Download an excel file to complete product details
5. **Upload** – Upload the excel file with completed product details, ensure the formatting stays the same or the file will be rejected.
6. **View Options** – Toggle between horizontal and vertical view of the product details.

Product Details – Direct data input

[Product Overview](#) [Product Details](#) [Manufacturing Locations](#) [Documents](#) [Schedule of Materials](#) [Complete Application](#)

Product Details

Add ProductDuplicate ProductRemove ProductDownloadUpload

WRAS product ref.	1	2
1 Product Identification ?	TAPP 123	TAPP 1236
2 Drawing No ?	DWG TAPP 123	DWG TAPP 123
3 Surface Finish / Colour ?	Chrome	Chrome
4 Dimension ?	1/2" BSP	1/2" BSP
5 Max Working Pressure (bar) ?	5	5
6 Max Operating Temp (°C) ?	60	60
7 Marking ?	Genn Tapps	Genn Tapps
8 Marking location ?	Tap Body	Tap Body
All metals in the water pathway are on the 4msi positive list ?	9 ☒	☒
Incorporates the following items		

Top Tip
If products are similar, complete the details of the first product and then use the duplicate button.

For each product, the following **MUST** be completed:

- 1. Product Identification** – Please input each model name or code. Each product in the model range(s), should have a unique, non-generic model name or model code (sometimes known as product code or Stock Keeping Unit [SKU] code). The Product code could have a suffix that relates to a variable property (for example a 3-digit code that represents colour or finish), in this instance it is permitted to replace the various codes with XXX where XXX is a colour reference. The detail for this should be recorded in the 'Notes & Further Information' located below the product details table.
- 2. Drawing No** - Each drawing that is used to illustrate your product must have a unique drawing/reference number/name. Please insert this number/name. This should correspond to a Schedule of Materials (SoM) with the same number/name.
- 3. Surface Finish/Colour** - If the model has a choice of surface finishes, such as chromium, matt black and so on, please detail this here. If various please write various and add more details in the notes and further information section below the table.
- 4. Dimension** - Please detail the one of the following:
 - inlet dimension and connection type for each model here. For example, 1/2" BSP (M), 15mm compression, 12mm push-fit.
 - Specific model size for connection. For example, 'DN' or external diameter.
- 5. Max Working Pressure** - Please specify the maximum pressure (in bar) at which the product has been designed to work. Please note, pressure testing will typically be conducted at higher pressures than the specified maximum working pressures.
- 6. Max Operating Temperature** - Please specify the maximum temperature at which the product has been designed to operate. Please note, the maximum specified temperature of the product cannot typically be higher than any of the non-metallic materials/components listed in its corresponding SoM(s).
- 7. Marking** - Every product seeking WRAS approval must be marked in an appropriate manner, to allow the product to be identified after installation. Please provide details of how the marking(s) look(s)'.
- 8. Marking Location** - Please provide details of where the product identification marking(s) are located on the product. For example, 'body of tap' or 'operating member'. You can detail multiple locations if appropriate.
- 9. All metals in water pathway on 4MSI positive list?** - Please confirm with a tick if completing online. If completing by using the download option type 'yes' or 'true'. Leave the field blank if not all metallic materials are on the 4MSI positive list.

Product Details – Direct data input

Incorporates the following items			
1	Headwork for Flow Control ?	1/2 Turn ceramic disk	1/2 Turn ceramic disk
2	Inlet Hoses ?	☒	☒
3	Inlet Strainer ?	☐	☐
4	Isolation ?	☐	☐
5	Fixing Type ?	C-plate	C-plate
6	Flexible Spout ?	☐	☐
7	Spout Outlet ?	Aerator	Aerator
8	Flow Regulator Fitted ?	☒	☒
9	Interconnecting Hoses ?	☐	☐
10	Shower Hose ?	☐	☐
11	Handset ?	☐	☐
12	Wall Jets ?	☐	☐
13	Fixed Head ?	☐	☐
14	Riser Rail ?	☐	☐
15	Wastes ?	Click Type	Click Type
Automatic Operational Flush Function ?		☐	☐
Touchless Control ?		☐	☐
Contains Solder ?		☐	☐
Re-approval? ?		☐	☐
Approval Number ?			

Continued on the next page

Notes & Further Information
Please add any additional information here which applies to all product models within the application.

Complete for each product that incorporates the following items:

- Headwork for Flow Control** - Does the product, a tap for example, incorporate headworks. These are valves that control the flow of water from the inlet(s) to the outlet(s). Types of headworks typically include, but are not limited to, 'ceramic cartridge', 'ceramic disc', 'rising/non-rising spindle' or 'self-closing'.
Please note, servicing or isolation valves are not considered as headworks.
- Inlet Hoses** - Tick this box if the product includes inlet hoses
- Inlet Strainer** - Tick this box if the inlet(s) includes strainer(s)
- Isolation** - Does the product incorporate a component that can isolate the product, typically at the inlet(s), for example a spherical (ball) valve that can be utilised the shut off flow to product for the purpose of maintenance/servicing. Please note, headworks or operating valves are not considered isolation valves.
- Fixing Type** - Does your product incorporate a fixing device to fix the product to a surface. Please select from the drop-down list.
- Flexible Spout** - Tick the box if the spout of the tap includes a pull out or pull-down hose.
- Spout Outlet** - Select from the drop down list the type of outlet fitted/supplied with the tap.
- Flow Regulator Fitted** - Does the product incorporate a device that regulates the flow of water to ensure it does not exceed a prescribed flow rate irrespective of the supply pressure.
- Interconnecting Hoses** - Tick the box the tap is supplied with interconnecting hoses for use between the flow or temperature control device and the spout
- Shower Hose** - Tick the box if the product is supplied with a shower hose.
- Handset** - Is the product supplied with a handset outlet, for example, a shower handset.
- Wall Jets** - Tick the box if the product is supplied with wall jets
- Fixed Head** - Tick the box if the product is supplied with a fixed shower head
- Riser Rail** - Tick the box if the product is supplied with a riser rail
- Wastes** - is the product supplied with or incorporates a device that controls the wastewater outlet. please list the type of waste supplied. For example, a click type or lever operated pop-up waste.

Product Details – Direct data input

Incorporates the following items		
Headwork for Flow Control ?	1/2 Turn ceramic disk	1/2 Turn ceramic disk
Inlet Hoses ?	☒	☒
Inlet Strainer ?	☐	☐
Isolation ?	☐	☐
Fixing Type ?	C-plate	C-plate
Flexible Spout ?	☐	☐
Spout Outlet ?	Aerator	Aerator
Flow Regulator Fitted ?	☒	☒
Interconnecting Hoses ?	☐	☐
Shower Hose ?	☐	☐
Handset ?	☐	☐
Wall Jets ?	☐	☐
Fixed Head ?	☐	☐
Riser Rail ?	☐	☐
Wastes ?	Click Type	Click Type
1 Automatic Operational Flush Function ?	☐	☐
2 Touchless Control ?	☐	☐
3 Backflow prevention ?	☐	☐
4 Contains Solder ?	☐	☐
5 Re-approval? ?	☐	☐
6 Approval Number ?		
Notes & Further Information		
Please 7 additional information here which applies to all product models within the application.		

Complete for each product, that incorporates the following items:

- 1. Automatic Operational Flush Function** - If the product incorporates a hygienic flush cycle function, typically found in non-touch method (infra-red sensor) type taps, please select this field and fill in the F7 form
- 2. Touchless Control** - Does the product incorporate a flow control device that is controlled by a non-touch sensor or remote control. For example, a tap that has a solenoid valve to control the flow of water, where on/off is controlled by an infra-red sensor (IR sensor) or where the control is hand operated but remotely controls the flow function. For example, turning a control manually triggers an electrical signal to operate the flow control device.
- 3. Backflow Prevention** - Backflow is defined as the flow upstream, that is in a direction contrary to the intended normal direction of flow, within or from a water fitting. A backflow protection device is a device used to prevent backflow appropriate to the highest applicable fluid category to which the fitting is subject downstream before the next such device. Examples of backflow devices or arrangements types are, but not limited to, check valves or airgaps.

Does the design incorporate a backflow prevention device / arrangement, such as a check valve or airgap? If you incorporate a component in your design and its arrangement appears to form of backflow protection WRAS will expect it to be tested unless you select NO.

Please note:

Non-return valves (NRV's) are not considered to be back-flow prevention devices .

The gap that can be created between the spout and the spill over level of the sink/bath should not be considered as a backflow protection device.

- 4. Contains Solder** - If the product incorporates the use of solder for its construction, please confirm with a tick (yes) here.
- 5. Re-approval?** - Is this application a reapproval of an existing or a recently expired WRAS approval?
- 6. Approval Number** - If this application is a re-approval, please provide the current/expired approval number.
- 7. Notes & Further Information** – Please include any details that will enhance the product description for display on the online portal. You may also use this section to provide additional information to support your application, these supporting details will not be shown online but will be retained in the assessor's notes.

Product Details – Offline Upload

Follow the steps

1. **Download** the Excel spreadsheet
2. **Complete excel spreadsheet**

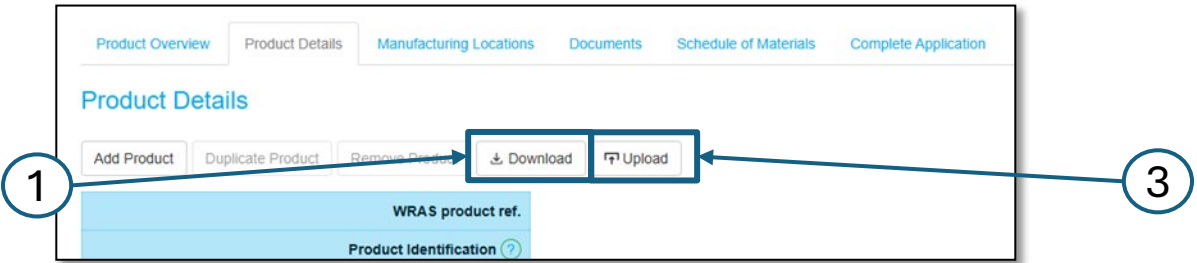
Ensure the Excel sheet matches the structure and content of the manual entry version 'Direct data input' Version as a Reference on pages 8 – 10.
All required fields must be completed as they would be in the manual system.

Ensure Data Completeness, every required field must have a value. Double-check that no mandatory fields are left empty unless specified.
Use 'True' or 'False' where there is a tick box in the 'Direct data input' version.

3. **Upload** the excel spreadsheet
4. **WRAS Product ref.** is an auto-generated Unique Identification ID. Once the details are completed and the form is downloaded, this ID must not be edited before uploading.

File Home Insert Draw Page Layout Formulas Data Review View Automate Help Acrobat

<



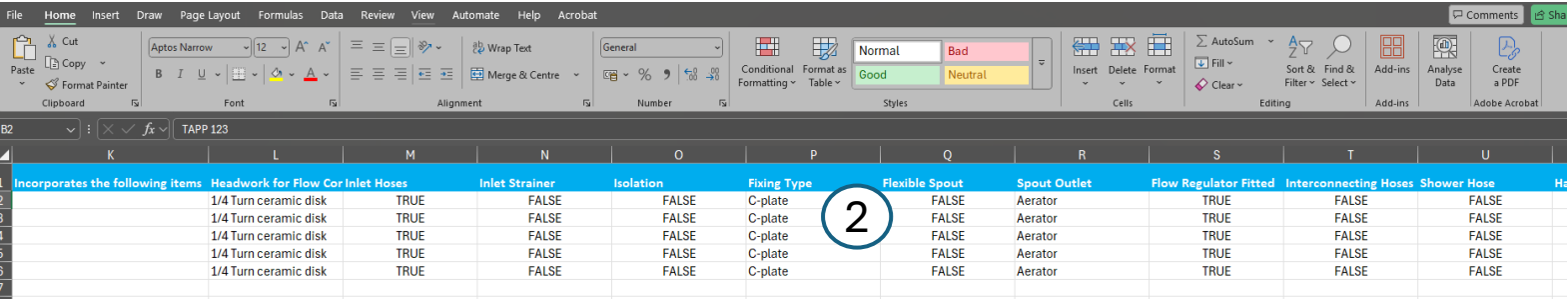
Product Overview Product Details Manufacturing Locations Documents Schedule of Materials Complete Application

Product Details

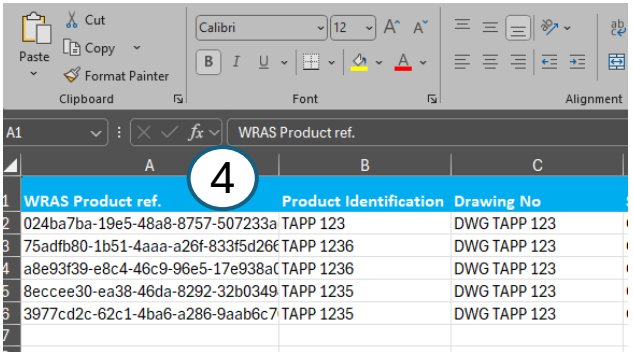
Add Product Duplicate Product Remove Product Download Upload

WRAS product ref.

Product Identification ?



Incorporates the following items	Headwork for Flow Cor Inlet Hoses	Inlet Strainer	Isolation	Fixing Type	Flexible Spout	Spout Outlet	Flow Regulator Fitted	Interconnecting Hoses	Shower Hose
1/4 Turn ceramic disk	TRUE	FALSE	FALSE	C-plate	FALSE	Aerator	TRUE	FALSE	FALSE
1/4 Turn ceramic disk	TRUE	FALSE	FALSE	C-plate	FALSE	Aerator	TRUE	FALSE	FALSE
1/4 Turn ceramic disk	TRUE	FALSE	FALSE	C-plate	FALSE	Aerator	TRUE	FALSE	FALSE
1/4 Turn ceramic disk	TRUE	FALSE	FALSE	C-plate	FALSE	Aerator	TRUE	FALSE	FALSE



WRAS Product ref.	Product Identification	Drawing No
024ba7ba-19e5-48a8-8757-507233a	TAPP 123	DWG TAPP 123
75adfb80-1b51-4aaa-a26f-833f5d26c	TAPP 1236	DWG TAPP 123
a8e93f39-e8c4-46c9-96e5-17e938a	TAPP 1236	DWG TAPP 123
8eccee30-ea38-46da-8292-32b0349	TAPP 1235	DWG TAPP 123
3977cd2c-62c1-4ba6-a286-9aab6c7	TAPP 1235	DWG TAPP 123

Manufacturing Locations

Genn Tapps Ltd.

Logged in as: Matthew Molloy - admin

Application Status

Creating Application Application Processing Awaiting Test Report Test Report Review Application Approved

Product Overview Product Details Manufacturing Locations Documents Schedule of Materials Communication

Complete Application

Choose Manufacturing Locations

More locations can be added via your Applications Dashboard

1

☒ Genn Tapps Ltd.
123 Mainn Road, W22 4BB, GB

☒ This manufacturing location should be visible in the public listing

2

☐ Genn Tapps Ltd.
tap building district, CN

☒ Water Regulations Approval Scheme
Unit 13 Willow Road Pen y Fan Industrial Estate, NP11 4EG, GB

Uploaded Files (1)

☒ This manufacturing location should be visible in the public listing

☐ Gen Tapps 123
123 ABC Court, AB12 3CD, GB

Uploaded Files (1)

3

Return to Dashboard

Where approval is sought for fittings that are manufactured or assembled at more than one site, please tick all of the manufacturing sites or assembly point addresses.

Choose Manufacturing location(s)

A manufacturing location is defined as the final assembly location.

1. Select all Manufacturing sites and locations relevant to the application.
2. Choose whether they should be visible on the public listing.
If the marking refers to the manufacturer they must be listed publicly for traceability.
3. If a required manufacturer is not listed, add them by returning to the main dashboard
4. Select '+Add' to add new manufacturer, see page 13

13 Applications 3 Approvals 1 Expired 1 Unread Notifications

Company Details

Company Name Genn Tapps Ltd.
Address 123 Mainn Road
Postcode W22 4BB
Phone
Email j-doe@gtapp.com
Website www.g-tapp.com

Update Company Details Form

Your Notifications (3)

Read	Subject	When
	New note added to application	Test App 2025 20/01/2025
	Feedback has been added to	Test App 2025 15/01/2025
	New note added to application	Test App 2025 20/12/2024

Contacts (6)

Forename	Surname	Email	Type
John	Doe	jdoe@Email.co.uk	admin
John	Doe	jdoe@Email.co.uk	admin
Jane	Doe	jdoe@Email.co.uk	applicant
John	Doe	jdoe@Email.co.uk	all applications
John	Doe	jdoe@Email.co.uk	admin
John	Doe	jdoe@Email.co.uk	admin

Manufacturing Locations (4)

Name	Country	Last Updated	Used
Genn Tapps Ltd.	GB	09/09/2024	3
Genn Tapps Ltd.	CN	09/09/2024	0
Water Regulations Approval Scheme	GB	01/11/2024	3
Gen Tapps 123	GB	19/12/2024	0

4

+ Add Edit Remove

Manufacturing Locations - New manufacturer

The screenshot shows a web form titled "Manufacturing Location" with a close button (X) in the top right corner. The form contains the following fields and controls, each with a numbered callout:

- 1** Company Name (text input)
- 2** Telephone (text input)
- 3** Company Website (text input)
- 4** Company Email (text input)
- 5** Fax Number (text input)
- 6** Address (text input)
- 7** Country (dropdown menu with "Select" text)
- 8** Post Code (text input)
- 9** ISO 9001 Certificate (file upload section with "Upload File", "View", and "Delete" buttons, and a "File" label above a large text area)

At the bottom right of the form are two buttons: "Close" and "Save".

New Manufacturer

Complete the details below:

- 1. Company Name** – Registered name of the manufacturing location.
- 2. Telephone** – Contact number for the manufacturing site.
- 3. Company Website** – Web address of the manufacturer.
- 4. Company Email** – General company email (specific contacts are stored elsewhere).
- 5. Fax Number** – Include if applicable.
- 6. Address** – Specific address of the manufacturing site.
- 7. Country** – Select the country of the manufacturing site.
- 8. Post Code** – Also known as ZIP code, CAP, Eircode, or Postal Index Number (PIN).
- 9. ISO 9001 Certificate** - Upload proof of a Quality Control Management System (QMS), such as:
 - An ISO 9001 or equivalent certificate.
 - If unavailable, a copy of the Factory Production Control (FPC) documentation.

Documents

Product Overview Product Details Manufacturing Locations Documents Schedule of Materials Complete Application All Applications Save Help

Documents

Supporting documents should be uploaded here for this application. Click the upload button below to add new documents. Ensure you use a filename which make sense to all parties. Files should be provided ideally as PDF documents, though we can also view microsoft office files. Specialist CAD formats should be avoided.

Back Upload Delete Open Selected

File	Created Date	Checked
1 bom drawings (0)	20/01/2025, 13:26	
6 dimensional drawing	20/01/2025, 13:26	
5 installation manuals (0)	20/01/2025, 13:26	
3 marking photos (0)	20/01/2025, 13:26	
2 photos (0)	20/01/2025, 13:26	
4 supporting documents (0)	20/01/2025, 13:26	
7 test reports (0)	20/01/2025, 13:26	

Return to Dashboard

Documents

The document page contains multiple folders. Some documents are mandatory for submission, while optional ones may assist the assessor in processing your application.

Mandatory Documentation

1. **BoM Drawings** – Itemised drawings used to verify the supplied SoMs.
2. **Photos** – Product photos, must show all items included 'in the box'.
3. **Marking Photos** – Clear images or drawings of product markings and location.
(accepted formats: JPEG, PNG, PDF).

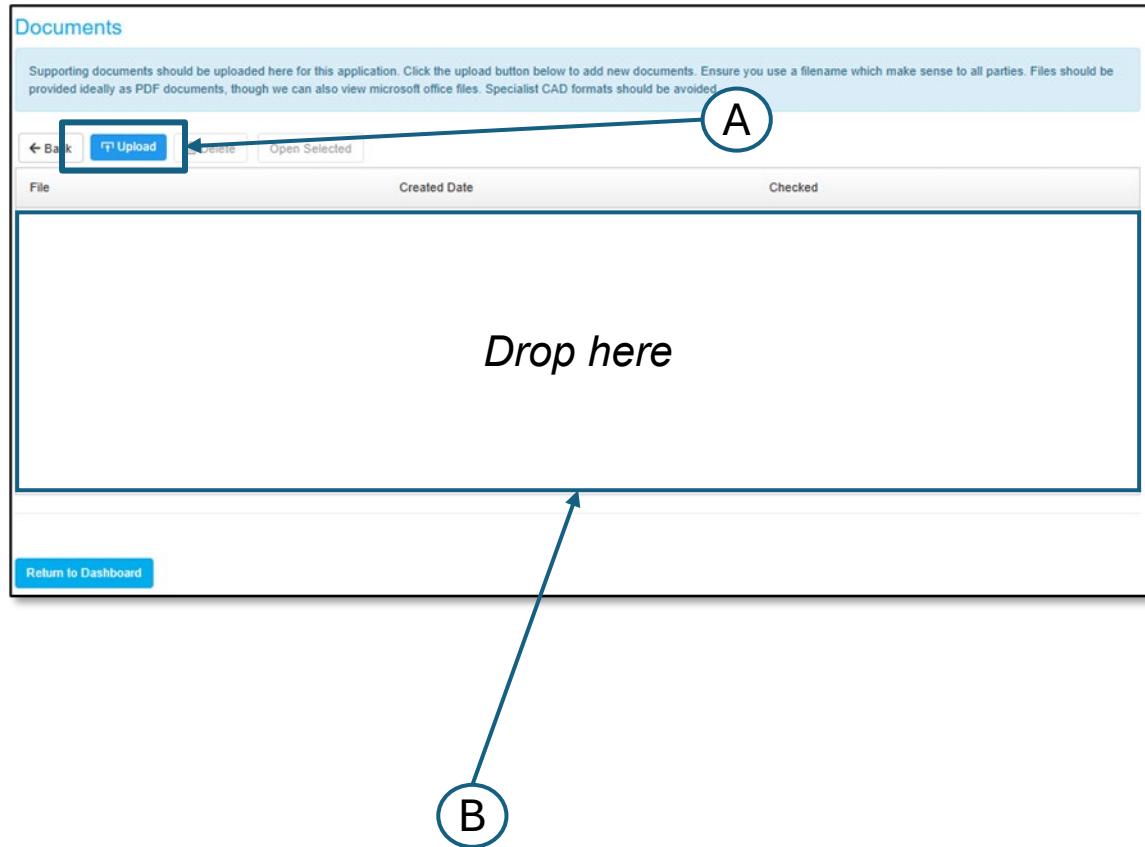
Additional Documentation

4. **Supporting Documents** – Any files that help with the assessment.
5. **Installation Manuals** – Must be specific to the models in the application.
6. **Dimensional Drawings** – General product dimensions.
7. **Test Reports** – Upload BS6920 evidence or any relevant cross-referenced test reports.

Confidential Information

If you require your component manufacturer to submit confidential information, it must be sent directly to info@wrasapprovals.co.uk, clearly quoting the relevant WRAS application reference number (WA*****) once the application has been submitted.

Documents - Uploading files



Uploading Documents

1. Open the required Folder
2. Before uploading, navigate to and open the folder where you want to store the documents.
3. Uploading is only possible once the correct folder has been selected and opened.

Uploading Methods

Once your folder is open, you have two options to upload your files:

A. Upload Button

- Click the Upload button.
- This will open your file explorer.
- Locate and select the files you wish to upload.
- Click Upload to add them to the folder.

B. Drag & Drop

- Simply drag the files from your computer.
- Drop them into the designated upload area.
- The files will be added to the folder automatically.

Schedule of Materials (SoM)

Schedule of Materials

Please list all parts of the fitting, both metallic and non-metallic, that will come into contact with wholesome water. Note: Include all lubricants/adhesives/jointing compounds/tapes that are used during assembly. Double clicking will allow you to enter details about selected material, also allowing you to lookup WRAS approval details if applicable.

Drawing 1 + 1

Drawing Name Drawing 1 3 Duplicate Drawing 1 4 Remove Drawing 1 6 Upload SOM 5 Download SOM

+ Add Material Edit Material Duplicate Material Remove Material

Ref A Component B Material Type C WRA D BS6920 Rep. / Drawing Ref. No. Approval Holder Manufacturer Material / Metal 7

Schedule of Materials

Please list all parts of the fitting, both metallic and non-metallic, that will come into contact with wholesome water. Note: Include all lubricants/adhesives/jointing compounds/tapes that are used during assembly. Double clicking will allow you to enter details about selected material, also allowing you to lookup WRAS approval details if applicable.

document_1.docx +

Drawing Name

+ Add Material Edit Material Duplicate Material Remove Material

Ref Component Name Material type WRA

Drawing Name

To ensure accuracy, link the drawing to the SoM using the provided drop-down box. Since all documents are uploaded, simply clear the bar and start typing the drawing number to find the correct one.

As shown in the image, the document uploaded in the 'BOM drawing' folder can now be linked to each SoM, ensuring accuracy in the assessment process.

Key

1. **+ symbol** – Generates a new SoM, a SoM is required for every BoM drawing
2. **Drawing Name** – The SoM must be named the same as your uploaded 'BOM drawing'.
3. **Duplicate 'Drawing Name'** – Create a duplicate of the completed SoM
4. **Remove 'Drawing Name'** – Delete the selected SoM
5. **Download SOM** – Download an excel file to complete product SoM
6. **Upload SOM** – Upload the completed SoM
Ensure you use only the SoM downloaded from this page as other versions will not work with this feature.
7. **View Options** – Edit the online display of the SoM

Editing the SoM

- A. **+ Add Material** – Adds new lines for completion.
- B. **Edit Material** – Opens the details window for editing (or double-click a line to edit).
- C. **Duplicate Material** – Duplicates a material line if used multiple times.
- D. **Remove Material** – Deletes selected lines if needed.

Schedule of Materials (SoM) – Direct data input

Schedule of Materials

Please list all parts of the fitting, both metallic and non-metallic, that will come into contact with wholesome water. Note: Include all lubricants/adhesives/joint assembly. Double clicking will allow you to enter details about selected material, also allowing you to lookup WRAS approval details if applicable.

document_1.docx document_2.pdf +

Drawing Name document_2.pdf Duplicate document_2... Remove document_2...

+ Add Material Edit Material Duplicate Material Remove Material

Ref	Comp	Material Type	WRAS App No.	BS6920 Rep. / Drawing Ref. No.	Approval Holder	Manufacturer
1	2					

Material Details

3

Reference on Drawing ?

Material Type ? Please Choose

Component Name ? Please Choose

Manufacturer ?

Manufacturing Process ?

Material / Metal Grade ?

Colour ?

Shore Hardness ?

Material Tradename ?

In Radius of elastomeric material ? mm

Maximum temp of material ? °C

☐ Is it greater than 3,000 mm2 for PPO, PPE & POM ?

4

5 6 7

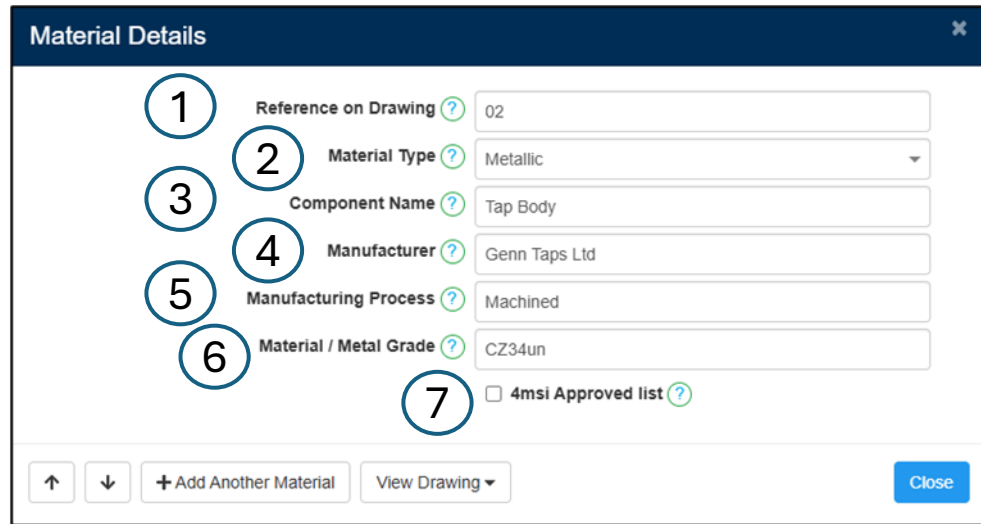
↑ ↓ + Add Another Material View Drawing Close

Manually Completing the SoM

Follow the following steps to complete the details in the SoM

1. **+ Add Material** - to start completing the SoM.
2. **Edit** - Double-click a line or highlight the line and click 'Edit Material'
3. **Material details** – Window will open
4. **Select your 'Material Type':**
 - Metallic** – For any metal component in contact with wholesome water.
 - WRAS Approved Component** – For materials or components with WRAS approval.
 - Non-Approved Component** – For unapproved materials or components (must include BS6920 evidence for compliance).
5. **Control Arrow** – Scroll between lines of the SoM.
6. **+ Add Another Material** – Add a new line on the SoM.
7. **View Drawing** – Open the drawing that is referenced in the SoM.

Schedule of Materials (SoM) - Metallic



The screenshot shows a 'Material Details' form with the following fields and callouts:

- 1. Reference on Drawing: Text input field containing '02'.
- 2. Material Type: Dropdown menu showing 'Metallic'.
- 3. Component Name: Text input field containing 'Tap Body'.
- 4. Manufacturer: Text input field containing 'Genn Taps Ltd'.
- 5. Manufacturing Process: Text input field containing 'Machined'.
- 6. Material / Metal Grade: Text input field containing 'CZ34un'.
- 7. 4msi Approved list: Checkbox (unchecked) with a question mark icon.

At the bottom of the form are buttons for navigation and actions: '↑', '↓', '+ Add Another Material', 'View Drawing', and a blue 'Close' button.

1. **Reference on Drawing** - Each drawing that is used to illustrate your product should have a unique drawing number/name. Please insert this number/name. This number should relate to a corresponding SoM, that should be assigned the same number/name.
2. **Material Type** - Please select from the dropdown the appropriate component type for each component.
3. **Component Name** - Provide the component with a very short description of what it is. For Example, O-ring, spring, spout, cartridge etc.
4. **Manufacturer** - Please provide the name of the manufacturer of the individual component.
5. **Manufacturing Process** - Please provide detail on how the component is manufactured. For example, extruded, compression moulded, cast, forged and so on.
6. **Material / Metal Grade** - Please provide the specific grade of material for each component for both metallic and non-metallic components. (not applicable if an assembled product, such as a headwork). If metallic, this is typically a unique code/name, such as CW617N (brass). If non-metallic, this is typically the tradename of the specific material. Please note, if the product has a component, such as the body, that is encapsulated in a coating, such as an epoxy resin, the internal body material, cast iron for example, will need to be listed separately from the coating.
7. **4msi Approved list** - There isn't a UK requirement for metals to be on the European positive list of metals. Not using these metals will not prevent an approval from being granted. If all metals in the water pathway are declared as being on the European positive list a statement will be added to the approval. Tick the box if the metal used appears on the European positive list of metals.

Schedule of Materials (SoM) - WRAS Approved Component

Material Details

1 Reference on Drawing ? 02

Material Type ? WRAS approved component 2

3 WRAS Approval No. ? 2001039 ← Import Check

Approval holder ? Valve Maker Ltd. 4

5 Component Name ? CD Valve

Manufacturer ? Valve Maker Ltd. 6

7 Manufacturing Process ? Component Assembly

Material / Metal Grade ? 8

9 Colour ?

Shore Hardness ? 10

11 Material Tradename ? CD-28 WW

In Radius of elastomeric material ? 12 mm

13 Maximum temp of material ? 85 °C

14 ☐ Is it greater than 3,000 mm² for PPO, PPE & POM ?

↑ ↓ + Add Another Material View Drawing Close

1. **Reference on Drawing** - Each drawing that is used to illustrate your product should have a unique drawing number/name. Please insert this number/name. This number should relate to a corresponding SoM, that should be assigned the same number/name.
2. **Material Type** - Please select from the dropdown the appropriate component type for each component.
3. **WRAS Approval No** - If the component has a current & valid approval number, please provide this.
4. **Approval holder** - Please detail the approval holder of the WRAS approved component. You can import this if you have provided an approval number.
5. **Component Name** - Provide the component with a very short description of what it is, for Example, O-ring, spring, spout, cartridge etc.
6. **Manufacturer** - Please provide the name of the manufacturer of the individual component.
7. **Manufacturing Process** - Please provide detail on how the component is manufactured, for example, extruded, compression moulded, cast, forged and so on.
8. **Material / Metal Grade** - Please provide the specific grade of material for each component for both metallic and non-metallic components (not applicable if an assembled product, such as a headwork). If metallic, this is typically a unique code/name, such as CW617N (brass). If non-metallic, this is typically the tradename of the specific material.
Please note, if there is a component within the product which is coated, please include details of both the base material and the coating.
9. **Colour** - Please provide the colour of the component used, if appropriate.
10. **Shore Hardness** - If the component is elastomeric, such as EPDM or silicone, it will have a specific shore hardness rating.
11. **Material Tradename** - Please supply the specific tradename for the material/component.
12. **In-radius of elastomeric material** - if the material is elastomeric the in-radius needs to be included. Information on this can be found on page 4 of [guidance document for non-metallic materials](#).
13. **Maximum temp of material** - State the maximum temperature the material can be used at. This relates to its limitations for BS6920.
14. **PPO, PPE or POM material** - if it exceeds 3,000 mm² you must indicate this using the tick box provided.

Schedule of Materials (SoM) - Non-Approved Component

Material Details

1

Reference on Drawing ?

03

Material Type ?

Non-approved component

2

3

Component Name ?

Aerator

Manufacturer ?

Genn Tapps

4

5

Manufacturing Process ?

Component Assembly

Material / Metal Grade ?

Various

6

7

Colour ?

Various

Shore Hardness ?

8

9

Material Tradename ?

AER 4556

In Radius of elastomeric material ?

10

mm

11

Maximum temp of material ?

60

°C

BS6920 Report / Drawing reference number ?

See DWG Aerator SOM 122

12

13

☐ Is it greater than 3,000 mm2 for PPO, PPE & POM ?

↑

↓

+ Add Another Material

View Drawing ▾

Close

1. [Reference on Drawing](#) - Each drawing that is used to illustrate your product should have a unique drawing number/name. Please insert this number/name. This number should relate to a corresponding SoM, that should be assigned the same number/name.
2. [Material Type](#) - Please select from the dropdown the appropriate component type for each component.
3. [Component Name](#) - Provide the component with a very short description of what it is, for Example, O-ring, spring, spout, cartridge etc.
4. [Manufacturer](#) - Please provide the name of the manufacturer of the individual component.
5. [Manufacturing Process](#) - Please provide detail on how the component is manufactured, for example, extruded, compression moulded, cast, forged and so on.
6. [Material / Metal Grade](#) - Please provide the specific grade of material for each component for both metallic and non-metallic components (not applicable if an assembled product, such as a headwork). If metallic, this is typically a unique code/name, such as CW617N (brass). If non-metallic, this is typically the tradename of the specific material.
Please note, if there is a component within the product which is coated, please include details of both the base material and the coating.
7. [Colour](#) - Please provide the colour of the component used, if appropriate.
8. [Shore Hardness](#) - If the component is a non-metallic elastomeric, such as EPDM or silicone, it will have a specific shore hardness rating.
9. [Material Tradename](#) - Please supply the specific tradename for the material/component.
10. [In-radius of elastomeric material](#) - if the material is elastomeric the in-radius needs to be included. Information on this can be found on page 4 of [guidance document for non-metallic materials](#).
11. [Maximum temp of material](#) - State the maximum temperature the material can be used at. This relates to its limitations for BS6920.
12. [BS6920 Report / Drawing reference number](#) - Add the BS6920 test report number that matches the test report. (Upload the test report to the Test Report folder on the documents page). If a sub-component is used add the drawing number for cross referencing
13. [PPO, PPE or POM material](#) - if it exceeds 3,000 mm² you must indicate this using the tick box provided.

Schedule of Materials (SoM) – Offline upload

Ref	Component Name	Material Type	WRAS App No.	BS6920 Rep. / Drawing Ref. No.	Approval Holder	Manufacturer
01	Headwork 1	wras-approved	240832074		Genn Taps Ltd	Genn Taps Ltd
02	Tap Body	metallic			Genn Taps Ltd	Genn Taps Ltd

Offline Completing the SoM

1. **Download** the Excel spreadsheet
2. **Complete excel spreadsheet**
Ensure the Excel sheet matches the structure and content of the manual entry version 'Direct data input' Version as referenced on pages 17 – 20.
All required fields must be completed as they would be in the Direct data input.
Use True or false where there is a tick box in the 'Direct data input' version.
3. **Upload** the excel spreadsheet
4. **Separate TAB**, each individual SoM will need a separate upload.
5. **Completed SoM**

Schedule of Materials

Please list all parts of the fitting, both metallic and non-metallic, that will come into contact with wholesome water. Note: Include all lubricants/adhesives/jointing compounds/tapes that are used during assembly. Double clicking will allow you to enter details about selected material, also allowing you to lookup WRAS approval details if applicable.

document_1.docx document_2.pdf +

Drawing Name document_2.pdf Duplicate document_2... Remove document_2... Upload SOM Download SOM

+ Add Material Edit Material Duplicate Material Remove Material

Ref	Component Name	Material Type	WRAS App No.	BS6920 Rep. / Drawing Ref. No.	Approval Holder	Manufacturer	Material / Metal
01	Headwork 1	wras-approved	240832074		Genn Taps Ltd	Genn Taps Ltd	
02	Tap Body	metallic			Genn Taps Ltd	Genn Taps Ltd	CZ34un

Complete Application

Complete Application

DECLARATION

I, Matthew Molloy on behalf of Genn Tapps Ltd., the organisation, declare as follows:

1. I have read and understand and accept the terms applicable to applications for WRAS Approval as set out in the [Standard Terms of Approval](#).
2. I confirm that where WRAS Material Approval numbers or BS6920 test reports are referenced in this application, the material used in the product / component remains identical to those material(s) tested in the supporting documentation or previously approved by WRAS. No additional ingredients have been added, directly or indirectly, during the manufacturing process, and the material has not been modified in any way.
3. Unless otherwise indicated in the Schedule of Materials set out in this application, I confirm that where a component is manufactured from Polyphenylene Oxide (PPO), Polyphenylene Ether (PPE), or Polyoxymethylene (POM), the component has a wetted surface area of less than 3,000mm².
4. If our product(s) seeking approval should fall under the scope of the following legislation: GB Biocidal Products Regulation, I acknowledge that it is our sole responsibility to ensure that compliance with this has been met and that WRAS are not responsible for confirming this. Where our product(s) fall under this legislation we will declare this within the application. I understand that WRAS may draw attention to the fact that the product(s) falls under the GB Biocidal Products Regulation within the approval listing.
5. I confirm that all metals contained in the product water pathway are as declared in the Schedule of Materials.
6. I warrant the accuracy and completeness of all information contained in this application and any other information now or subsequently provided to support this application to WRAS confirm that none of this information is or may be construed as misleading in any way.
7. I, as the applicant, is duly authorised to represent and answer all queries on behalf of the Applicant company in relation to this application.
8. I the Applicant, agree to ratify all acts and omissions in connection with this application, and to indemnify WRAS for any losses incurred as a result of any breach of the Standard Terms of Approval by the Applicant and/or our Agent(s).
9. By pressing "submit application," I agree the application organisation shall be invoiced for [the cost of the application fee](#). The date the application is submitted will be used in the generation of the invoice.
10. By submitting this application, I am aware this approval is only for the Regulation 4.1a of the UK Water Fittings Regulations.
11. I as the applicant is responsible for ensuring that product or components meet all other relevant legislations and regulations.
12. I as the applicant will declare that any previous testing has been carried out and any fail points will be declared if appropriate.

☐ I agree with the above declaration

Submit Application

2

Completing the Application

1. **Review & Agree** – Tick the box to confirm your agreement with the declaration.
2. **Submit Application** – Click the "Submit" button to finalise your application.
3. **Error Message** – If any issues are detected before submission, they must be corrected before the application can be successfully submitted.

You must supply product details to submit this application - see "Product Details" tab above

You must have at least one Manufacturing Location selected to submit this application - see "Manufacturing Locations" tab above

You must have at least one Bill of Materials Drawing uploaded to submit this application - see "Documents" tab above

You must have at least one Marking Photo uploaded to submit this application - see "Documents" tab above

Submit Application

3

Application Review - Notifications

The screenshot shows the 'My Approvals' dashboard for Genn Tapps Ltd. The user is logged in as 'Jamie Lynch - admin'. The dashboard features four main status tiles: 11 Applications (green), 1 Approvals (blue), 1 Expired (red), and 1 Unread Notifications (dark blue). Below these are sections for 'Company Details' and 'Your Notifications (2)'. The 'Your Notifications' table lists two notifications: 'New note added to application "Test Application - 01/2025"' (dated 14/01/2025) and 'New note added to application "sasaas"' (dated 07/01/2025). A modal window is open over the notifications, titled 'New note added to application "Test Application - 01/2025"'. The modal text states: '3 notes have been added to your "Test Application - 01/2025" application (#109). Please review these notes and resubmit your application once the information has been updated.' It includes a 'View Application' link and a 'Close' button. A circled '1' highlights the notification in the table, and a circled '2' highlights the 'View Application' link in the modal.

Home / My Approvals

Genn Tapps Ltd.

Logged in as: Jamie Lynch - admin

11 Applications

1 Approvals

1 Expired

1 Unread Notifications

Company Details

Company Name: Genn Tapps Ltd.

Address: 123 Main Road

Postcode: W22 4BB

Phone:

Email:

Website:

Your Notifications (2)

Read	Subject	When
☒	New note added to application "Test Application - 01/2025"	14/01/2025
☐	New note added to application "sasaas"	07/01/2025

New note added to application "Test Application - 01/2025"

3 notes have been added to your "Test Application - 01/2025" application (#109).

Please review these notes and resubmit your application once the information has been updated.

[View Application](#)

Close

Reviewed Application

Once the application has been reviewed, any queries or issues will be highlighted for your attention.

- 1. Your Notifications** – Available on your **Approvals Dashboard**, notifications related to your application will appear.
- 2. New Note** - Selecting a notification will open a New Note window, which includes a link to the application for further review and action.

Application Review - Assessor Feedback

WRAS
WATER REGULATIONS APPROVAL SCHEME

Home About Us News Site Information Contact Us Product Approvals Material Approvals Approvals Directory Laboratory Recognition

Home / My Approvals / Applications

Genn Tapps Ltd.
Logged in as: Jamie Lynch - admin

Application Status - WA000122

Creating Application Application Processing Awaiting Sample & Test Report Samples Received Test Report Review Application Approved

Product Overview Product Details Manufacturing Locations Documents Schedule of Materials Communication Complete Application All Applications Save Help

Choose Manufacturing Locations
More locations can be added via your Applications Dashboard

☐ Manufacturing locations should be visible in the public listing

☒ **Genn Tapps Ltd.**
123 Mainn Road, W22 4BB, GB

☒ **Genn Tapps Ltd.**
tap building district, CN

Where approval is sought for fittings that are manufactured or assembled at more than one site, please tick all of the manufacturing sites or assembly point addresses.

Note
test

Reviewing Assessor Feedback

After clicking the link in the 'New Note' box, you will be directed to the relevant approval.

Throughout the application, you will see **coloured shapes** indicating different statuses:

***Red Box** – A query or issue has been raised by the assessor.

***Amber Triangle** – You have responded to the query or issue.

***Green Circle** – The assessor has reviewed your response and marked the issue as resolved.

🔒 – No issues were found in this section, and it is locked from editing.

Wherever you see a **Red Box**, there is a comment from the assessor.

1. Clicking on the asterisk will open a 'sticky note' style message.
2. If you need further clarification or wish to respond, you can do so via the communication window.
3. Once you've addressed all comments and made the necessary updates, you must resubmit your application using the 'Complete Application' tab. Your assessor will not be notified to review your changes unless you do this.

If you make changes to a section where a note was placed, the **Red Box** will change to an **Amber Triangle**.

Application Review - Communication

Genn Tapps Ltd.

Logged in as: Jamie Lynch - admin

Application Status ~ WA000122

Creating Application Application Processing Awaiting Sample & Test Report Samples Received Test Report Review Application Approved

Product Overview Product Details Manufacturing Locations Documents Schedule of Materials Communication Complete Application

← All Applications Save Help

Communication

During the application process we may add requests here for further information. You may also use this area to make enquiries and one of our representatives will be notified and answer you typically within 48hrs. "A" Indicates feedback has been left by someone other than you in the past 24hrs.

1

Ask a Question View Replies Close Question Reload Feedback

Show Open Show Closed

Question Subject	Answers	Created By	Last Updated	Last Updated By
			13/07/2025, 15:33	Jamie Lynch
			13/07/2025, 15:32	Jamie Ly

New Question

Subject: Schedule of Materials 2

Write Preview B / U  4

Message: Do you need further information around the Schedule of material? 3

Cancel Send Question

Communication

A. **Communications Tab** - will only become available once the application has been assigned to an assessor.

Contacting the Assessor

1. **Ask a Question** – can be used to contact the WRAS assessor responsible for your application.
2. **Subject** - messages are required to have a title to enable sending a communication.
3. **Message** - the subject must be relevant to the application and comply with WRAS impartiality guidelines.
4. **Upload** – documents can be uploaded when you ask a question

Application Review - Communication

Testing & Sample Requirements

1

Dear Jamie,

Thank you for your application submission number 109 to the WRAS online important requirements to proceed with the product testing and document s

Product Testing:

As outlined in the attached documents, the products must undergo testing must be conducted at one of the WRAS recognised testing laboratories.

Sample Shipment:

Please ship the specified samples, as detailed in the attached documents the box, to the WRAS offices address below for verification.

13 Willow Road
Pen y Fan Industrial Estate
Crumlin
Gwent
NP11 4EG

Test Report:

Once testing is complete, upload the test portal. Additionally, include the signed tes

Should you have any questions regarding communication tab in the application port

The communication tab is to be used only any general questions regarding WRAS,

Kind regards

WRAS Assessment Team
Water Regulations Approval Scheme (WR

[Testing Requirements.pdf](#)

Test Report

2

Please find attached a copy of my test report and completed testing requirements
[TEST_Report_WA00000109.pdf](#)
form
[WA00000109_Testing_& Sampling_requirements.pdf](#)

Jamie Lynch - 16/01/2025, 10:27 [Edit](#)

Reply

[Write](#) [Preview](#) [B](#) [/](#) [U](#) [M](#)

write your comment or drag your files here

[Close](#) [Post Reply](#)

Approval Granted

3

Dear Jamie,

Congratulations on achieving WRAS approval for your product. 250108301

We are pleased to inform you that your application has been assessed and approved by the Water Regulations Approval Scheme (WRAS).

Your approval letter and certificate are now available for download via your online portal. Please log in to your account and navigate to the "Approvals" section, where you can access the approval 250108301 and download the files at your convenience.

Should you have any questions or require further assistance, please do not hesitate to contact us at info@wrasapprovals.co.uk

Thank you for your commitment to water regulation compliance.

Kind regards,

Ian Hughes (Approvals Manager)

Ian Hughes - 16/01/2025, 12:29 [Edit](#)

Important Communication

Throughout the WRAS application process, several key types of communication will be used to keep you informed and guide you through each stage:

1. Testing & Sample Requirements

- Once your application has been reviewed and any queries resolved, you will receive communication detailing the testing and sample requirements.
- The document outline sample to be tested at a WRAS recognised laboratory.
- You must send requested samples to WRAS
- A response is required to confirm whether you will collect the samples after approval or if WRAS should dispose of them on your behalf.

2. Submitting Test Reports

- After testing is complete at your chosen recognised laboratory, you must communicate your results by uploading the test report via the communication function.
- Once reviewed, the assessor will confirm completion and move the report to the test report folder.

3. Decision & Approval Notification

- Once the test report has been reviewed, the assessor will identify the next steps and submit the application to a decision maker if appropriate.
- You will receive a final approval notification once the decision maker confirms that all WRAS criteria have been met.
- You will be able to view and download your approval documents in my approvals section on the portal.

My Approvals

Home / My Approvals / Approvals

Genn Tapps Ltd.

Logged in as: Jamie Lynch - admin

My Approvals

Download List

Approval #	Description	Expiry Date	Download
240904101	CD 222 XXX Recessed shower control	30/09/2029	Letter Certificate
250108303	TAPP 1234 C, TAPP 1234 BLK	31/01/2030	Letter Certificate
250202301	012000699, 012120699, 012300699, 012310699, 021680699, 021690699, 021720699, 021720613, 021730699, 021730613, 012930699, 012940699	28/02/2030	Letter Certificate
250314301	df	31/03/2030	Letter Certificate

Key

1. **Download List** - Export all approval into an Excel document.
2. **Approval #** - list of all your approval numbers, click on the number to take you to the online listing.
3. **Description** - the model number as displayed on the certificate.
4. **Expiry date** - the date which the approvals expire, colour coded
Red - Expires within 3 months
Amber - Expires with 9 months
Green - All other valid approvals
5. **Letter** - Download your approval letter
6. **Certificate** - Download your certificate